### Tender submission checklist

The checklist must be used to ensure that you have provided all the documentation for this tender and in the correct way. This checklist should be signed and included in your tender.

**Please Tick ✓ the boxes provided**

|  |  |
| --- | --- |
| [ ]  | The technical proposal (see the Specifications). |
| [ ]  | The financial proposal, duly signed and unaltered (see List of annexes in the Specifications). |
| [ ]  | This tender submission checklist, completed, signed and dated (see List of annexes in the Specifications). |
| **You should also ensure that:** |
| [ ]  | Your tender is formulated in one of the official languages of the European Union. |
| [ ]  | Your tender is perfectly legible in order to rule out any ambiguity. |
| [ ]  | Both the technical and financial proposals of the tender are signed by the tenderer or his duly authorised agent. |